

OTS Order Entry and OTS Collection Entry for Villages

Special Village Officer:

1. OTS Entry

- Click on One Time Settlement (OTS) → New One Time Settlement (OTS)
- Type the RRC number and the press TAB

RR Online Portal v 1.0

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- RR Collection by RA

One Time Settlement

Enter RRC Number : 2018/38/01
[Press Tab to continue]

Format: RR Year/RR Number/RR filed district code [Eg : 2015/1050/10]

RRC Return Details

Sl No.	Name	Address	Status
1	Anu	Sopanam,vanchiyur,vanchiyur-645874	

Demand Details

Requisition Authority Details - Office of the Commercial Tax Officer, Third Circle [Commercial Taxes Department]

Reference File No.	Reference File Date	Nature of Dues	CST - Registration Fee	Pending From
123123	14/03/2018			01/02/2016

Arrear Details

Principal Amount	Amount Due [As on 14/03/2018]	Additional Charges (if any)	Annual rate of interest	Effective Date of Interest
Rs.10000/-	Rs.12000/-		15.00%	01/02/2016

TIN No. / PIN No. 1235689 Assessment Year 2016-2017

Remarks

One Time Settlement Form

One Time Settlement details

OTS Amount OTS Date

OTS Order No. OTS Order Date

Attach order No file selected. [Allowed format - PDF, Max. allowed size - 500KB]

☐ Verified and confirmed that OTS has been approved by Requisitioning Authority (RA).

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Fill the OTS order details and attach scanned copy of order issued by RA. Tick the check box and confirm that the order and its details has been verified with RA. Click Save button to save the OTS entry.

2. One Time Settlement List

- Click on One Time Settlement (OTS) → One Time Settlement List. This will display all the OTS entry done by the user.

RR Online Portal v 1.0

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One Time Settlement

10 records per page

Search:

Sl No.	RRC	OTS Amount / OTS Date	Order No. / Order Date	Uploaded document	Cancel Ots
1	2018/39/01	2000 27/03/2018	12569 27/03/2018	View	

Showing 1 to 1 of 1 entries

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3. Collection Entry

- Click on **Collection → OTS Collection by RA**
- Type the RRC number and press TAB

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One Time Settlement Collection

Enter RRC Number : 2018/39/01
[Press Tab to continue]

Format: RR Year/RR Number/RR filed district code [Eg : 2015/1050/10]

Demand Details

Requisition Authority Details - Office of the Commercial Tax Officer, Third Circle [Commercial Taxes Department]

Reference File No.	Reference File Date	Nature of Dues	CST - Registration Fee	Pending From
12312357	14/03/2018			01/02/2016

Arrear Details

Principal Amount	Amount Due (As on 14/03/2018)	Additional Charges (if any)	Annual rate of interest	Effective Date of interest
Rs.5000/-	Rs.5285/-		6.00%	01/04/2017

TIN No. / PIN No. 1235689 Assessment Year 2017-2018

Remarks

Collection Details - One Time Settlement

Defaulter --- Select ---

Opening balance Details

Total Amount Due 2000

Amount Details

Collection Amount

Demand Notice Fee

Service Charge

Total

Closing balance Details

Total Amount Due:

RA Receipt Details

Receipt No. Receipt Date Amount

Remarks

Save Collection Details Cancel

Principal Amount : Rs 5000/-
Effective date of interest : 01/04/2017
Interest Rate : 6.00 %

OTS Details

OTS Amount : Rs 2000/-
OTS Date : 27/03/2018
Order No : 12569
Order Date : 27/03/2018

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RA Receipt Details (RA Receipt No. and RA Receipt Date) should be filled.

4. Remittance

RR Online Portal v.1.0

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RR Remittance

Collection Pending for Remittance Canceled Collections Remitted RRC List

Collection Pending for Remittance

10 records per page

Search:

Sl. No.	RRC No.	Collected Date	Defaulter Name	Receipt Details	Remittance Mode	Amount collected for Requisition Authority			Amount collected for Revenue		Print challan	Remit
						Principal	Interest	Additional Charge	Collection Charge	Demand Notice Fee		
1	2018/39/01	02/04/2018	Deepthi	No : vcr00 03/04/2018	Challan	Rs. 1000/-	Rs. 0/-	Rs. 0/-	Rs. 0/-	Rs. 75/-		
2	2017/963/01	24/03/2018	Saj	No : vcr01 24/03/2018	Challan	Rs. 7619/-	Rs. 0/-	Rs. 0/-	Rs. 381/-	Rs. 0/-		
3	2017/963/01	24/03/2018	Saranya	No : vcr01 24/03/2018	Challan	Rs. 1287/-	Rs. 3189/-	Rs. 0/-	Rs. 224/-	Rs. 300/-		
4	2018/34/01	14/03/2018	Eee	No : vcr01 14/03/2018	Challan	Rs. 32983/-	Rs. 1686/-	Rs. 0/-	Rs. 1733/-	Rs. 0/-		
5	2018/34/01	14/03/2018	Eee	No : vcr02 14/03/2018	Challan	Rs. 33341/-	Rs. 1328/-	Rs. 0/-	Rs. 1733/-	Rs. 0/-		
6	2018/35/01	14/03/2018	Eee	No : 2 14/03/2018	Challan	Rs. 0/-	Rs. 0/-	Rs. 5000/-	Rs. 250/-	Rs. 150/-		
7	2018/35/01	14/03/2018	Eee	No : 7 14/03/2018	Challan	Rs. 33341/-	Rs. 4661/-	Rs. 1667/-	Rs. 1983/-	Rs. 0/-		
8	2018/35/01	14/03/2018	Eee	No : 1 14/03/2018	Challan	Rs. 33676/-	Rs. 4343/-	Rs. 1666/-	Rs. 1984/-	Rs. 0/-		
9	2018/35/01	14/03/2018	Eee	No : 1 14/03/2018	Challan	Rs. 32983/-	Rs. 5019/-	Rs. 1667/-	Rs. 1983/-	Rs. 0/-		
10	2018/34/01	14/03/2018	Eee	No : vcr01 14/03/2018	Challan	Rs. 0/-	Rs. 10000/-	Rs. 0/-	Rs. 500/-	Rs. 150/-		

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SVO needs to enter remittance details for these collections after 'Collection Approval' by Village Officer. Remittance details for RA (Principal + Interest + Additional Charges) and for Revenue Department (Collection Charges + DNF) needs to be filled. 'Direct Payment to RA' option can be used if the remittance was made directly at RA office in cash.

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RR Remittance

Remittance

Remittance Mode: DD/Challan ☒ Direct Payment to RA ☐

Challan Details [Principal Amount, Interest & Additional Charge (if any)]

No: Date: Amount Remitted:

Receipt No:

Challan Details [Collection Charge & Demand Notice Fee]

No: Date: Amount Remitted:

Remark:

Save Remittance Details Cancel

Sl. No.	RRC No.	Collected Date	Defaulter Name	Receipt Details	Remittance Mode	Amount collected for Requisition Authority			Amount collected for Revenue		Print challan	Remit
						Principal	Interest	Additional Charge	Collection Charge	Demand Notice Fee		
4	2018/34/01	14/03/2018	Eee	No : vcr01 14/03/2018	Challan	Rs. 32983/-	Rs. 1686/-	Rs. 0/-	Rs. 1733/-	Rs. 0/-		
5	2018/34/01	14/03/2018	Eee	No : vcr02 14/03/2018	Challan	Rs. 33341/-	Rs. 1328/-	Rs. 0/-	Rs. 1733/-	Rs. 0/-		
6	2018/35/01	14/03/2018	Eee	No : 2 14/03/2018	Challan	Rs. 0/-	Rs. 0/-	Rs. 5000/-	Rs. 250/-	Rs. 150/-		
7	2018/35/01	14/03/2018	Eee	No : 7 14/03/2018	Challan	Rs. 33341/-	Rs. 4661/-	Rs. 1667/-	Rs. 1983/-	Rs. 0/-		
8	2018/35/01	14/03/2018	Eee	No : 1 14/03/2018	Challan	Rs. 33676/-	Rs. 4343/-	Rs. 1666/-	Rs. 1984/-	Rs. 0/-		
9	2018/35/01	14/03/2018	Eee	No : 1 14/03/2018	Challan	Rs. 32983/-	Rs. 5019/-	Rs. 1667/-	Rs. 1983/-	Rs. 0/-		
10	2018/34/01	14/03/2018	Eee	No : vcr01 14/03/2018	Challan	Rs. 0/-	Rs. 10000/-	Rs. 0/-	Rs. 500/-	Rs. 150/-		

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Village Officer:

1. Approve Collection

On clicking this all the pending Collection entered by the SVO get listed. VO can either approve or cancel collections.

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JAYAN K M

User Manual

DSC Help

DSC Troubleshooting Help

Logout

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RR Outbox

RRC Return Approval

RRC Closure

Monitoring Module

Pull RR Case

RRC Return for Pull Cases

Approve Stay

Approve Stay Vacate

Approve Collection

Mahassar Attachments

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RRC Diary

RA Return Request

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Approve Miscellaneous Collections

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RRC/ Requisition Returned List

Approve Collection List

Pending Collection List

Approved Collection List

Cancelled Collection List

Pending Collection List

10 records per page

Search:

Sl. No.	RRC No.	Collected Date	Defaulter Name	Amount collected for RA	Amount collected for Revenue	View details	Approve	Cancel		
				Principal	Interest	Collection Charge	Demand Fee			
1	2018/39/01	02/04/2018	Deepthi	Rs. 1000/-	Rs. 0/-	Rs. 0/-	Rs. 76/-			
2	2017/1003/01	28/03/2018	Sayooj	Rs. 0/-	Rs. 476/-	Rs. 24/-	Rs. 0/-			
3	2018/21/01	03/03/2018	Athira	Rs. 1815/-	Rs. 23/-	Rs. 92/-	Rs. 0/-			
4	2017/1024/01	11/12/2017	Aaaa	Rs. 0/-	Rs. 2238/-	Rs. 112/-	Rs. 150/-			
5	2017/1029/01	08/12/2017	Ganesh	Rs. 2354/-	Rs. 123/-	Rs. 124/-	Rs. 0/-			
6	2017/1027/01	07/12/2017	Test	Rs. 0/-	Rs. 6000/-	Rs. 250/-	Rs. 0/-			
7	2017/1012/01	29/11/2017	Suresh	Rs. 0/-	Rs. 2310/-	Rs. 115/-	Rs. 76/-			
8	2017/1018/01	29/11/2017	Dileep	Rs. 5666/-	Rs. 2508/-	Rs. 409/-	Rs. 0/-			
9	2017/1005/01	27/11/2017	Jayan	Rs. 817/-	Rs. 92/-	Rs. 45/-	Rs. 0/-			
10	2017/1010/01	27/11/2017	Naveen	Rs. 0/-	Rs. 4762/-	Rs. 238/-	Rs. 0/-			

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