

## Old Data – Prior To DCSuit

Requisitions prior to the implementation of DC\*Suite can be included in RROnline portal for future reference and process updations. Details of these cases will be available as Ledger entries at Taluks/ Villages.

### Old Data Management → Old RRC (Prior to DCSuit)

#### Taluk Clerk / Special Village Officer:

##### a) Old Data Management → Old RRC (Prior to DCSuit)

Details regarding RRC prior to DCSuit available in Ledgers maintained at Village / Taluk can be included in RROnline by entering these cases by clicking 'New RRC' button in the top right corner.

Demand, Defaulter and Demand Serving details needs to be entered.

Module for including cases Prior to DCSuit. Village/Taluk may enter RRC details (Demand,Defaulter and Demand Serving details) and system will generate a new number for these cases.

Demand and Defaulter Details Demand Serving Updation

Demand and Defaulter Details							+ New RRC
10	records per page	Search:					
SI No	RRC NO	Principle Defaulter Name	Principle Address of Defaulter	Amount Due(Rs.)	Requisition Authority	Edit	
1	2015/158/01	Prince	121, kottayam, kottayam-618568	100000	Office of the Commercial Tax Officer, Neyyattinkara		
2	2015/157/01	Subi	121, kottayam, kottayam-618568	555	Office of the Deputy Commissioner, Luxury Taxes		
3	2012/46958/01	Raj	121, kottayam, kottayam-618568	100000	Principal Agricultural Office		

Showing 1 to 3 of 3 entries

– Previous 1 Next –

## Old Data – Prior To DCSuit

### b) Demand Entry:

#### New Requisition

[Demand](#) [Defaulter](#) [Confirmation](#) [Back to list](#)

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#### Requisition Authority Details

Reference File No.*	<input type="text" value="34/KTM/2005"/>	Reference File Date*	<input type="text" value="01/01/2005"/>
Requisition Date.*	<input type="text" value="01/01/2005"/>	Pending from*	<input type="text" value="01/01/2004"/>
Sector*	<input type="text" value="Government Departments"/>	Department*	<input type="text" value="Commercial Taxes Department"/>
Office*	<input type="text" value="First Circle, Kottayam"/>	Due Nature*	<input type="text" value="KGST - Tax Collection"/>
Collectorate file No.*	<input type="text" value="KTM/34/2005"/>	Taluk File No.*	<input type="text" value="KTM-KTM/34/2005"/>

#### Arrear Details

Amount Due (with Interest)*	<input type="text" value="100000"/>
Remarks*	<input type="text" value="Interest Rate 12% from 02/01/2005"/>

[Save](#)

\*Note: Please avoid using special characters like <, >, !, \$, %, :, =, #, ^, |, &, \, [, ], {, }



Successfully saved demand details.[Please note down the RRC No. generated by RROnline portal for the case for future reference].RRC

No.2005/1/05

[OK](#)

New RRC No. will be generated for the case in RROnline. Please note the number for referring the case in RROnline in future.

## Old Data – Prior To DCSuit

### c) Defaulter Entry

New Requisition

Demand Defaulter Confirmation [Back to list](#)

**Defaulter Details** *Principal defaulter should be in his village. (Note:Please enter Principal defaulter details first followed by Surety/Co-obligent)*  
RR No : 2005/1/05

Defaulter Type \* :  Principal Debtor  Co-obligant / Co-borrower  Surety Defaulter Category \* : Company

Name \* Kumar Mohan Relatio Relative Nan Gender \* State \* Kerala  
District \* Kottayam Taluk \* Changanacherry Village \* Changanacherry

**Present Address**  
House Name/No \* Test House No 2 Street/City \* Koovappally Post Office \* Koovapally  
Pincode \* 689523

**Other details**  
Voter Id Card No. Email Id Phone No.

[Update Defaulter Details](#)

### d) Confirmation

New Requisition

Demand Defaulter Confirmation [Back to list](#)

**Demand details**

Ref.File.No	Ref.File date	Requisition date	Pending from	Requisition authority	Nature of due	Amount due.(Rs)
34/KTM/2005	01/01/2005	01/01/2005	01/01/2004	First Circle, Kottayam Commercial Taxes Department	KGST - Tax Collection	100000

**Defaulter List**

SI No	Name	Address	Defaulter type	District	Taluk	Village
1	Kumar Mohan	Test House No 2, Koovappally, Koovapally-689523	Principal Debtor	Kottayam	Changanacherry	Changanacherry

[Entered Details cannot be changed after submission](#)

[Submit](#)

On Confirmation the case will be moved to Demand Serving List for Demand Serving details updation.

## Old Data – Prior To DCSuit

### e) Demand Serving Updation:

RRC No - 2005/1/05/1 ✕

RRC details
Demand Serving details

**Demand Notice Served details**

Defaulter Name	<input type="text" value="Kumar Mohan"/>	Notice Served by:	<input type="text"/>
Notice Served date:	<input type="text"/>	Notice Served to:	<input type="text" value="--select--"/>
Enter remarks:			
<input type="button" value="Save Demand Notice details"/>			



Demand notice served details updated  
successfully and RRC is moved to Migrated and  
updated RRC list

### f) Migrated and Updated RRC

After Demand Serving Updation the case will be available in 'Migrated and Updated RRC' in a separate tab 'Updated RRC (Prior to DCSuit)

Updated RRC (DCSuit Data)
Updated RRC (Prior to DCSuit)
📄

10 records per page
Search:

Sl. No.	RRC No date	Requisition Authority/ Reference File No	Defaulter Name	District/ Taluk/ Village	Nature of Due	Amount Due.(Rs)
1	2005/1/05 01/01/2005	First Circle, Kottayam Commercial Taxes Department 34/KTM/2005	Kumar Mohan (Principal debtor)	Kottayam Changanacherry Changanacherry	KGST - Tax Collection	100000
2	2012/46955/01 21/07/2012	Office of the Assistant Commissioner, Special Circle Commercial Taxes Department 1	Cvcv (Principal debtor)	Kottayam Changanacherry Changanacherry	CST - Tax Collection	4353
3	2012/46954/01 21/07/2012	Office of the Assistant Commissioner, Special Circle Commercial Taxes Department 1	Fdg (Principal debtor)	Kottayam Changanacherry Changanacherry	CST - Tax Collection	454777
4	2012/46952/01 21/07/2012	Principal Agricultural Office Agriculture Department 34	Dfg (Principal debtor)	Kottayam Changanacherry Changanacherry	Department Dues	234